



Civic Affairs Sub-Committee

Date: TUESDAY, 6 DECEMBER 2022

Time: 3.30 pm

Venue: COMMITTEE ROOM, WEST WING, 2ND FLOOR WEST WING

Members:

Deputy Edward Lord (Chair)	Deputy Sir Michael Snyder
Deputy Simon Duckworth (Chief Commoner) (Deputy Chairman)	Alderman Gregory Jones KC
Nicholas Bensted-Smith	Emily Benn
Deputy Keith Bottomley	James Bromiley-Davis
Tijs Broeke	Sophie Anne Fernandes
Mary Durcan	Deputy Dr Giles Shilson
Deputy Christopher Hayward	Alderman Sir William Russell
Deputy Ann Holmes	Wendy Mead
Alderman Ian David Luder	Alderman Professor Michael Mainelli

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Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:
< www.youtube.com/watch?v=ai-lqlo8RbU >

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes of the Civic Affairs Sub-Committee meeting on 7 October 2022.

For Decision
(Pages 7 - 14)

4. **WORK PROGRAMME**

Report of the Town Clerk.

For Information
(Pages 15 - 16)

Members Facilities and Support

5. **PARENTAL ARRANGEMENTS FOR MEMBERS**

Report of the Town Clerk.

For Information
(Pages 17 - 18)

Ethical Standards

6. **MEMBERS' CODE OF CONDUCT**

Joint report of the Comptroller and City Solicitor and Town Clerk and Chief Executive.

For Decision
(Pages 19 - 80)

General Business

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

8. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

9. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non Public Agenda

10. **BUSINESS TRAVEL SERVICES - OPTIONS (STAGE 1) AND AWARD (STAGE 2) REPORT**

Report of the Chief Operating Officer.

For Information
(Pages 81 - 90)

Part 3 - Private Agenda

The following matters relate to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12a of the Local Government Act 1972, relating to public access to meetings. The matters will, therefore, be considered in non-public session unless the committee determines to the contrary.

11. **MINUTES**

To agree the non-public minutes of the Civic Affairs Sub-Committee meeting on 7 October 2022.

For Decision
(Pages 91 - 98)

Benefices

12. **CHAIR TO BE HEARD**

For Information

Hospitality

13. **GUILDHALL CHARGING REVIEW**

Report of the Remembrancer.

For Decision
(Pages 99 - 114)

14. **CART MARKING CEREMONY - 2023**

Report of the Remembrancer.

For Decision
(Pages 115 - 120)

15. **APPLICATIONS FOR THE USE OF THE GREAT HALL**

Report of the Remembrancer.

For Decision
(Pages 121 - 124)

16. **FORTHCOMING CORPORATE AND STAKEHOLDER HOSPITALITY**

Report of the Executive Director of Innovation and Growth.

For Information
(Pages 125 - 126)

17. **DELEGATED AUTHORITY REPORT**

Report of the Remembrancer.

For Information
(Pages 127 - 128)

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

19. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Applications for Hospitality / Forthcoming Commitments / Funding Reports

a) Application A (Pages 129 - 132)

Report of the Remembrancer.

b) Application B (Pages 133 - 136)

Report of the Remembrancer.

c) Application C (Pages 137 - 140)

Report of the Remembrancer.

d) Application D (Pages 141 - 144)

Report of the Remembrancer.

- e) Application E (Pages 145 - 148)

Report of the Remembrancer.

- f) Application F (Pages 149 - 152)

Report of the Remembrancer.

- g) Evaluation of City Hosted Events (Pages 153 - 156)

Report of the Remembrancer.

- h) Forthcoming Committee or Court Events Involving Hospitality (Pages 157 - 158)

Report of the Remembrancer.

- i) Summary of Committed Hospitality Funding (Pages 159 - 172)

Joint report of the Chamberlain and Remembrancer.

- j) Various Receptions - Final Accounts (Pages 173 - 184)

Joint report of the Chamberlain and Remembrancer.

Part 4 - Confidential Agenda

20. MINUTES

To agree the confidential minutes of the Civic Affairs Sub-Committee meeting on 7 October 2022.

For Decision